**Items needed for Board of Trustee Meeting Dinner for 20 people**

**December 14, 2011**

Assorted Sandwiches – 2 Vegetarian Sandwiches

Salad

Bowl of fruit

Chips

Cookies or brownies

Assorted Teas

Board metal– forks, knives and spoons

40 Heavy paper plates (3 compartments)

40 Napkins – with emblem

40 Green small napkins for dessert

40 Paper coffee cups

40 plastic glasses

1 small pot of decaf coffee

1 pot regular coffee

1 pot hot water

1 case of plain water

30 assorted juices

Thanks - Aloha